BIBLE TEACHING EXPERIENCE (BTE) APPLICATION

IMPORTANT: Please print or type. All questions must be answered, including start and stop dates, or application will not be processed (use “N/A” if not applicable). The application must be signed and dated. Please keep a photocopy of the completed form for your records.

YOU WILL NOT QUALIFY FOR BIBLE TEACHING EXPERIENCE UNLESS YOU CAN ANSWER “YES” TO EACH QUESTION BELOW.

Question 1: Yes No
  □ □ More than 1 year as a lead/senior pastor - teaching or preaching?
  □ □ OR
  □ □ More than 2 years in full-time ministry - teaching or preaching?
  □ □ OR
  □ □ More than 3 years in part-time ministry* - teaching or preaching?

Question 2: Yes No
  □ □ Have you taught the Word of God in services or formal classes sanctioned by the church?
  □ □ OR
  □ □ Have you taught the Word of God as a traveling minister or evangelist?

Question 3: Yes No
  □ □ Has the majority of the material taught come from your own study of the Word of God?

WARNING: Conducting Sunday school classes, home Bible studies, or cell groups using pre-written curriculum does not count toward BTE credit. (Ministry of Helps does not qualify as Bible Teaching Credit.)

ATTENTION! IF YOU WERE NOT ABLE TO ANSWER “YES” TO EACH OF THE QUESTIONS ABOVE, YOU DO NOT QUALIFY FOR BTE CREDIT. STOP HERE!

INSTRUCTIONS:

1. DO NOT SEND certificates, awards, documents, news articles, etc. These will not increase your BTE credit. Any published books or recordings submitted to substantiate credit for teaching will not be returned.

2. BTE Applications must be received within 60 days of your student application date. Later applications will not be accepted.

3. Include a $40 Evaluation Fee with your application. For details on credits awarded and associated fees, see your Student Handbook.

*If part-time, include the attached Pastor’s or Ministry Organization Leader’s Recommendation Form with your BTE Application.
### BIBLE TEACHING EXPERIENCE INFORMATION

<table>
<thead>
<tr>
<th>CHURCH MINISTRY NAME</th>
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<th>STATE / PROVINCE</th>
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**YOUR TITLE**

**INVOLVEMENT:**
- [ ] LEAD/Senior Pastor
- [ ] Missionary
- [ ] Bible Teacher
- [ ] Children's Minister
- [ ] Assistant Pastor
- [ ] Evangelist
- [ ] Youth Minister
- [ ] Lay Minister
- [ ] Other (Please Specify)

**START DATE (MM/YYYY)**

**STOP DATE (MM/YYYY)**

**ONGOING?**

**WERE YOU:**
- [ ] Full-time Paid Staff
- [ ] Part-time Paid Staff
- [ ] Part-time Volunteer

**HOW MANY TIMES A YEAR DID YOU TEACH?**

**VERIFYING STAFF MEMBER’S NAME**

**VERIFYING STAFF MEMBER’S TITLE**

**VERIFYING STAFF MEMBER’S PHONE NUMBER (WITH AREA CODE)**

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**MAKE ADDITIONAL COPIES OF THIS PAGE AS NEEDED.**

2/10/16 ©2016 Life Christian University Form: Stu-4 Page 2
Dear Pastor or Ministry Organization Leader,

The student listed below has applied for advanced placement credit toward his or her degree at Life Christian University for teaching the Bible at your church or ministry organization.

Please provide whatever information you believe will help us in evaluating this request. We have provided the following form for your convenience. When you have finished, please place the completed form in a sealed letterhead envelope and give it to the student for submission with his or her application.

Thank you!

Office of the Registrar, Life Christian University

### 1. Student's Information

<table>
<thead>
<tr>
<th>STUDENT NUMBER</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>M.I.</th>
<th>MRS.</th>
<th>MS.</th>
<th>MR.</th>
<th>REV.</th>
<th>MISS</th>
<th>DR.</th>
<th>MAIDEN NAME, IF APPLICABLE</th>
</tr>
</thead>
</table>

### 2. Pastor's/Ministry Organization Leader's Recommendation

- HOW MANY TIMES A YEAR DID THE ABOVE PERSON TEACH AT YOUR CHURCH OR MINISTRY ORGANIZATION?

- WAS THE MAJORITY OF THE MATERIAL THEY TAUGHT PREPARED BY THEM (AND NOT PRE-PRINTED CURRICULUM)?
  - [ ] YES  [ ] NO

- DID THEY COME TO TEACH FULLY PREPARED?
  - [ ] YES  [ ] NO

- DO THEY EXHIBIT A CALL TO THE MINISTRY?
  - [ ] YES  [ ] NO

- DOES THEIR TEACHING REFLECT QUALITY ACADEMIC STUDY?
  - [ ] YES  [ ] NO

- DID THEY DEMONSTRATE INTEGRITY IN THE WORD OF GOD?
  - [ ] YES  [ ] NO

- ANY OTHER COMMENTS, OBSERVATIONS, OR RECOMMENDATIONS?

<table>
<thead>
<tr>
<th>VERIFYING PASTOR'S OR MINISTRY ORGANIZATION LEADER'S NAME</th>
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